



Etobicoke Youth Soccer Club

Volunteer Policy

Etobicoke Youth Soccer Club values and relies heavily on volunteers to deliver our multi-faceted and award winning programs to the Etobicoke community and surrounding residents. In fact, the success of community based organizations like ours, comes from the strength of our volunteers.

A major undertaking that organizations like the EYSC face is the challenge of attracting volunteers, engaging them in meaningful tasks, providing them with positive recognition for their time and efforts, and then retaining a majority of the volunteers for future opportunities.

The adoption of a "strategic volunteering" plan assists EYSC in our efforts to properly coordinate our volunteers.

This plan enables us to:

- Attract the right volunteers
- Provide our volunteers with information and training
- Engage our volunteers when volunteering
- Recognize our volunteer for their time and efforts
- Encourage our volunteers to return

The proper and successful execution of these elements aids the Etobicoke Youth Soccer Club in maximizing the efforts of our volunteers and makes the experience a positive one for each volunteer.

VOLUNTEER ORIENTATION PROCESS

The orientation process is undertaken by the Club staff and/or the Directors at the start of each season with regard to the selection of volunteers for various roles within the Club or a specific division of the Club.

While many volunteer coaches are returning, there are new coaches who need to become familiarized with the obligations/expectations associated with being a coach or team management representative with EYSC.

Similarly, any changes in processes must be understood by returning coaches.

Volunteers must complete the applicable application forms and waivers (if applicable) prior to being confirmed as a suitable volunteer by the Club. As an organization that works with the "vulnerable sector", our volunteers are subject, by policy and by law, to screening that may include Criminal Records Checks.

RECREATIONAL TEAM VOLUNTEERS

Coaches are required to abide by the Club's By Laws, Policies and Procedures, that are documented in the Coaching Manuals provided seasonally.

In accordance with the OSA Insurance Policy, the Team Head Coach and members of the coaching staff cannot drive players, other than their own child, to or from any soccer related event (including games, tournaments, practices, fundraisers and team social events).

COMPETITIVE TEAM VOLUNTEERS

Coaches, Assistant Coaches and Team Managers are required to abide by the Club's By Laws, Policies and Procedures, that are documented in the Coaching Manuals provided seasonally by the Club.

The Board must approve all Competitive Team Management appointments. The Club Head Coach will advise all candidates of the Board decision on or before the last Monday in September. Once approved by the Board, all Team Management appointments are final.

All female youth teams **must** appoint a designated adult female staff member to represent the interests of female players. This staff member must be registered to the team (listed on the OSA Team Roster), must sit on the team bench at all league/exhibition/tournament games, and must be present at all team practices.

All Competitive Team Head Coaches must appoint the following mandatory team staff positions:

- Team Manager
- Emergency First Aid Support

In accordance with the OSA Insurance Policy, the Team Head Coach and members of the coaching staff **cannot** drive players, other than their own child, to or from any soccer related event (including games, tournaments, practices, fundraisers and team social events).

OTHER ETOBICOKE YOUTH SOCCER CLUB VOLUNTEERS

All volunteers with the EYSC should receive an orientation to the Club and understand their role within it as well as a copy of the Etobicoke Youth Soccer Club Policy Manual. The orientation is intended to familiarize volunteers with the Club, our history, mission, policies, processes and rules.